

## PRESCHOOL NEWSLETTER

### OCTOBER 2023

Dear Parents/Carers,

We are approaching the half term holiday and the end of a very busy term at Leighton Preschool. Firstly I would like to inform you that Petra has taken the decision to leave Leighton at the end of October. We would like to thank her for her thirteen years of service and wish her well. We welcome Tracy Wells as our new Preschool Manager. Tracy is an experienced HLTA and has worked in our reception unit for many years. Please see below for the staffing structure.

**Mrs Tracy Wells - Preschool Manager**



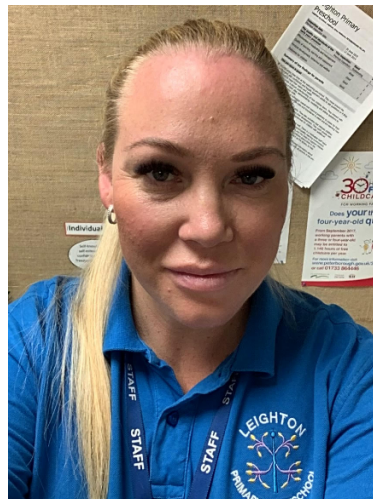
**Vicky Geldart - Early Years Leader and Assistant Headteacher**



**Amy Connoley - Preschool Practitioner**



**Sammy-Jo Roberts - Preschool Practitioner**



## **Changes to Hours and Fees**

Our fees and hours are changing. From the 30th October we will run the following preschool sessions;

**Morning session 9.00-12.00 = £8**

**Afternoon session 12.00-3.00 = £8**

**Full Day 9.00-3.00 = £16**

**We will be asking fee paying parents to pay for all the sessions they have booked. If your child does not attend a session you will still be charged. This is due to staffing costs and the increasing demand for places. If you are unsure of the sessions you have booked then please speak to a member of staff.**

## **School Meals Available!**

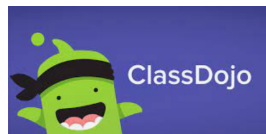
Children that attend the afternoon session or full day will be able to order a hot school meal. These will be charged at £2.50 and will be payable via parentpay.

Please see a menu attached.

If you prefer, your child can continue to bring a packed lunch for the afternoon or full day session.

## **Keeping in touch - Class Dojo**

We have shared details on how to access the Class Dojo app. Please activate your account. We will use Class Dojo to send reminders and messages to parents.



## **Tapestry**

All the children that attend Leighton Preschool have an online learning journal. Please let us know if you have not received an email that will enable you to access your child's account. Once you have activated your account you will be able to access photos and observations of your child's learning.



## **Snacks and packed lunches**

The children are provided with a healthy snack during the morning and afternoon sessions. This may include fruit, breadsticks, crackers, toast, crumpets and cheese spread. There is no need for parents to send in food for snack.

Please ensure that any chocolate spread used in sandwiches is nut free.

## **School Admissions September 2024**

### **Is your child due to start Primary School in September 2024?**

If they were born between 1 September 2019 and 31 August 2020 then the answer is yes!

To apply for a place in Reception at Leighton Primary School you must apply ONLINE by:

**15<sup>th</sup> January 2024**

It's quick and easy.

You can apply online [here](#) from



**Leighton Primary School will be holding an event for parents of eligible children to visit, have a chat with teachers and a look around on 10th November at 2pm or 4pm.**

**Please contact the school on 01733 232949 to confirm your place.**

Contact the Schools Admissions Team on:

01733 864007 if you need any help or advice or email on: [admissions@peterborough.gov.uk](mailto:admissions@peterborough.gov.uk)

Remember that attendance at our Pre-school does not guarantee a place in a Reception class. Parents must make a separate application for admission to Reception classes.

You can access the internet at any Peterborough library.

Please contact the school to confirm attendance. Don't hesitate to get in touch if you need support or have questions [officeadmin@leightonprimary.net](mailto:officeadmin@leightonprimary.net)

For more information, please visit:

<https://www.peterborough.gov.uk/residents/schools-and-education/school-admissions/starting-school-in-reception>



If you have any questions please talk to a member of staff. Thank you for your continued support and have a fantastic half term break.

The Leighton Preschool Team